

Tenancy Application Form

By completing this form you instruct Mahadeo & Co to enter into negotiations with the owner of your chosen property.

Property Address:			
Rental Amount: £	Proposed Move-in Date: / /	Fixed Contract Term:	
Title: Mr / Mrs / Miss / Ms	Full Name(s):	D.O.B: / /	
Current Address:		Postcode:	NI Number:
Home Tel:	Work Tel:	Mobile Tel:	
Email:	Contact Preference: Home <input type="checkbox"/> Work <input type="checkbox"/> Mobile <input type="checkbox"/> Email <input type="checkbox"/>		
Details of residence for the past three years:	Previous Address:	Postcode:	Date resided:
	Previous Address:	Postcode:	Date resided:
	Previous Address:	Postcode:	Date resided:

Employment Details Accountant Details if Self Employed

Company Name:	
Position / Title:	Salary:
HR Manager	
Address:	
Tel:	Fax:
Email:	

Current Landlord Details*:

Title: Mr / Mrs / Miss / Ms	
Full Name(s):	
Address:	
Postcode:	
Tel:	Email:

*If you do not have a present landlord, please provide details of your current living arrangements. If you are a home owner, please provide your 12 months mortgage statement.

Bank Name & Address:	Postcode:
Account Name:	Account Number:
	Sort Code:

Smoker: Yes / No **Children:** Yes / No **Pets:** Yes / No **Unsatisfied County Court Judgements:** Yes / No

Conditions of offer: Please specify any request or conditions attached to your offer. These will be included within your tenancy agreement if they are agreed by the landlord.

Terms & Conditions

Should the Landlord have a professional inventory drawn up, the tenants agree to contribute £100 + VAT towards the cost of an independent professional inventory, check in / check out, payable at the commencement of the tenancy.

If the prospective tenants references prove to be unsatisfactory or they decide not to sign a Tenancy Agreement the holding deposit is non-refundable in all instances and will be used to cover any costs incurred by the agent or landlord. This in no way commits the Landlord to accepting the prospective tenants. In the event of the Landlord withdrawing the full deposit is refundable.

The tenants will pay rent in advance and an amount equivalent to six weeks rent as a deposit. At the end of the tenancy the deposit will be returned without interest and less any deductions.

I confirm that the sum of £_____ will be paid as a holding deposit to Mahadeo & Co and that the information above is accurate and that I have read and understood the terms and conditions above. I accept by signing this document I am bound by its contents.

Sign: _____

Date: _____

We will require the rent and deposit in **cleared funds** by building society cheque, bankers draft or credit / debit card payment in the office prior to the start of the tenancy.

References / Identification: We will take up references based on the details that you have provided to us. These references may be passed onto our clients so that they can make a decision on granting a tenancy.

A charge of £100 + VAT will be paid per applicant over the age of 18 years old that is moving into the property.

Before the tenancy can proceed you need to provide us with photo ID (passport or driving licence) and 3 of your most recent payslips.

I acknowledge receipt of this form and accept that in considering this application Mahadeo & Co will reserve the rights to search my records at credit reference agencies that will add details of the search and this application to my record. I will also provide 3 months bank statements at the request of Mahadeo & Co. I also authorise Mahadeo & Co to request references from my Employer / Accountant and Landlord which can be made available to a third party if required. Mahadeo & Co. reserve the right to request further information from the applicant after the search of the records at credit reference agencies. Upon signing I agree to be bound by the terms above.